

## **DOWNTOWN MANAGEMENT BOARD**

January 20, 2009

A regular meeting of the City of Petoskey Downtown Management Board, which served as the Downtown Management Board's annual meeting, was held in the City Hall Community Room, Petoskey, Michigan, on Tuesday, January 20, 2009, immediately following the adjournment of the preceding Downtown Development Authority Board meeting. The meeting was called to order at 7:10 P.M., and the following were

Present: Lawrence Rochon, Chairperson  
James M. Reid, Jr., Vice Chairperson  
David Carlson  
David Marvin  
Rodney Phillips  
Jennifer Shorter  
Michael Teska  
H. Ted Pall, Jr., M.D., Mayor

Absent: William Takalo

Also in attendance were Petoskey Regional Chamber of Commerce Downtown Director Becky Goodman and City Planner Amy Tweeten.

### Approve Consent Agenda Items

As the first item of routine business, upon motion made and seconded, draft minutes of the December 16, 2008, meeting of the Downtown Management Board were approved as submitted with the addition of comments made by Mr. Phillips under "City Staff Reports" that summarized Mr. Phillips concerns with the growing numbers of pigeons roosting in the downtown area; that he had reported that a birth-control feed was available that would render pigeons unable to reproduce; and that he had asked that the City staff review such information (the City Planner responded that she had contacted the Director of Parks and Recreation and that he had reported to the City Planner that Peregrine Falcons were being used by many communities to control pigeon population and that it was believed to be a better way to control pigeon numbers without the likelihood of other fowl or animals ingesting "birth-control" feed; and that the City staff would continue to research this matter).

Then, upon motions made and seconded, acknowledgement of bills since December 16, 2008, that totaled \$65,627.23, and acceptance of the 2008 year-end and January, 2009, expense and income reports, were approved.

As part of the discussion concerning payment of bills, Board members requested that non-routine bills, such as a recent Sky's The Limit wall-repair bill, be approved by the Downtown Management Board prior to its payment; discussed overall satisfaction with contracted snowplowing services; Mr. Teska requested that the Seville Lot be reviewed for repair of cracks and settling issues; and the Chairperson reported about parking revenues.

Chairperson Rochon next reported that, to meet

Conduct Annual  
Organizational Session

bylaws provisions, the Downtown Management Board was required annually to conduct an election to select a Chairperson and Vice Chairperson from its members and to establish a regular meeting schedule for the coming year; and that, duplicating the action by the Downtown Development Authority Board at its meeting, which had been conducted just prior to this meeting of the Downtown Management Board, the Management Board would be required to elect these same officers and to adopt the same meeting schedule.

Duplicating the action of the Downtown Development Authority Board nominations, Mr. Phillips then nominated Mr. Rochon as Downtown Management Board Chairperson and Mr. Reid as Vice Chairperson for 2009, seconded by Mr. Teska. Nominations were closed and Mr. Rochon was elected Chairperson and Mr. Reid was elected Vice Chairperson of the Downtown Management Board on a voice vote.

Mr. Phillips also moved that, seconded by Mr. Teska, the Downtown Management Board's regular meeting schedule for 2009 be set at 7:00 P.M., on the third Tuesday of each month, at the City Hall. Said motion was unanimously adopted.

Hear Committee and Chamber Reports;  
Review Chamber-City Year-End Statistics

Next, the Downtown Director reported on behalf of the Downtown Management Board's Committees, that included the Downtown Marketing Committee's official launching of its website January 26; distributed copies of the January/February, 2009, MERCHANT DOWNTOWN NEWSLETTER; reported that the Events Committee was preparing for a new event titled "The Winter Blues Festival" to be held February 7 through February 14; that the Design Committee would begin review of a draft façade improvement grant program guideline as part of the Scott Day Architectural-Design Guidelines Development Proposal that ultimately would be recommended to the Downtown Management Board; reported about the Petoskey Regional Chamber of Commerce's upcoming February 6 "State of the Community" luncheon; and discussed the Gallery Walk event.

The Downtown Director and City Planner then reviewed Petoskey Regional Chamber of Commerce and the Downtown Petoskey Blueprint year-end statistics for the downtown area that had been included as part of January 20 meeting-agenda materials.

Hear City Report

The City Planner next reported about the status of the railroad right-of-way acquisition project; that the City awaited receipt of its appraisal for these properties; and that she would continue to keep the Downtown Management Board updated concerning this project.

Mr. Reid reported that he believed that Pennsylvania Park was underutilized and that he believed that a winter ice rink within the park would be desirable; Mayor Pall reported that he believed that a summer water feature would also be desirable; the Downtown Director responded that she believed that such plans were part of the planned greenway corridor project; and the City Planner reported that it was the City staff's intent that, if such features were incorporated within the park area, that these projects would involve construction and operation considerations to insure a quality product.

The Chairperson welcomed Mayor Pall as a

Hear Comments member of the Downtown Management Board;  
and the Downtown Director then distributed  
copies of the DOWNTOWN IDEA EXCHANGE trends for 2009 as an informational item for  
the Management Board members.

There being no further business to come before the Downtown Management Board, the  
meeting was adjourned at 8:15 P.M.

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City Planner